

Portofino at Sun City Center Ft. Myers Property Owners Association, Inc.

A Corporation Not-For-Profit

BOARD OF DIRECTORS MEETING

MINUTES

The Board of Directors Meeting was held on November 13, 2019 at Mike Knepper's Lanai, 9925 Bella Vista Court, Fort Myers, FL 33913.

Board Members Present: Mike Knepper, President
John Grega, Vice President
Steven Lubinski, Treasurer (speakerphone)
Bill Cornell, Secretary
Milt Sick, Director
Sandi Foley, Vesta Property Services

1. Call to Order
President Mike Knepper called the meeting to order at 9:07 a.m.
2. Proof of Notice
Milt Sick confirmed posting the meeting notice in accordance with Florida Statutes and association governing documents.
3. Establishing a Quorum
Mike Knepper verified that a quorum of the Board was present.
4. Approval of Previous Minutes
John Grega motioned to waive the reading and accept the April 23, 2019 minutes with requested change. Seconded by Mike Knepper, the motion passed with all in favor.
5. President's Report
The report was tabled
6. Treasurer's/Financial Report
Steven Lubinski noted that the October Financials have not been received from Vesta.
7. Mulch Supply and cost
There was a discussion about cost of mulch. Romero charges \$6.50 for 3 cubic feet and Southwest charges \$4.50. John Grega moved to go with Southwest and Steven Lubinski seconded. The motion carried.
8. Oak Trees
The cost of Oak trees was charged to the wrong account and has to be corrected in the financials.

9. Irrigation

The Board is analyzing the expenditures for irrigation. There should be a refund from the Master for the leak repair from the pipe under the sidewalk. There was a discussion on possible future irrigation replacement. The Master is working on some sort of replacement. Ameriscape is currently hired by the Master and reimbursed by the CDD. The Board suggested they ask the owners how they would want to pay for the new irrigation – reserve or special assessment.

10. New Business

a. Discussion of Past Due Letters

The board suggested that Vesta send out friendlier letters for reminders of past due accounts for a first letter.

11. Next BOD Meeting Date

The date of the next Board meeting is November 19, 2019 – Budget and Annual meeting at 3PM. The meeting will follow the major meeting of the Pelican Preserve Community Association. It is their first meeting and it may run a little late so the Portofino meeting will start immediately after that meeting.

12. Adjournment

Steven Lubinski moved to adjourn at 10:17 a.m., seconded by William Cornell. The motion passed with all in favor.

Respectfully submitted,

Sandi Foley, CAM
Property Manager