

**PORTOFINO AT PELICAN PRESERVE PROPERTY**  
**OWNERS ASSOCIATION, INC.**

**BOARD OF DIRECTORS MEETING**

**November 7, 2023**

*Approved*

**Call to Order:** Mike Knepper called the meeting to order at 9:15 a.m.

**Establish a Quorum.** Present were Directors Nancy Folks, Beverly Oxenham, John Grega, Karen Sick and Mike Knepper. Also present were Community Association Manager, Marsha Dennison and 10 Residents.

**Approve or Waive Minutes of Previous Board Meeting:** Nancy Folks made a motion to approve the minutes of the previous Board of Directors meeting, held on November 15, 2022 & June 29, 2023, seconded by John Grega. **Motion carried.**

**New Business:**

- **Nomination of Directors' Titles/Positions-** Beverly Oxenham made a motion for to keep the board positions the same as they are, seconded by John Grega. **The motion carried**
- **Review and approve the 2024 Budget-** Nancy Folks reported the financials for the 2023 year to date. Karen Sick made a motion to approve the 2024 budget as presented. John Grega seconded. **Motion carried.**

**Community Input:** All residents questions and comments were addressed by the board.

The board also discussed having a landscape committee and doing a Walk-Around in January. The following owners volunteer to assist with the walk-around; 9929, 10523 & 10524.

Marsha Dennison informed the owners on how to report a question or service request via their owner portal for board information purposed. Marsha will send reset password to the portal to the following residents as requested; 10509, 10511 & 10543

**Adjournment:** With no further business to discuss, Nancy Fold made a motion to adjourn, John Grega seconded and the **meeting adjourned at 9:44 a.m.**

Respectfully submitted,

*Marsha Dennison*

Community Association Manager