

PORTOFINO AT PELICAN PRESERVE PROPERTY
OWNERS ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING

March 14, 2024

Approved

Call to Order: Mike Knepper called the meeting to order at 9:30 a.m.

Establish a Quorum. Present were Directors Nancy Folks, Beverly Gulan, Karen Sick and Mike Knepper. Also present were Community Association Manager, Marsha Dennison and Sisi Rodriguez and 6 Residents.

Approve or Waive Minutes of Previous Board Meeting: Beverly Gulan made a motion to approve the minutes of the previous Board of Directors meeting, held on February 22, 2024, seconded by Karen Sick. **Motion carried (4-0).**

Old Business: None

New Business:

- a. **Financial review** – Nancy went over the 2023 spendings and briefly over the budget and reported on what 2024 looks like so far.
- b. **Landscaping walk review** – Mike reported on the walk through with Ramiro, they found a few dead trees and small shrubs that need to be removed, Marsha will get in contact with homeowner to address this.
- c. **Rental application review** – Marsha informed the Board on the rental and sale approval process.
- d. **Emergency contact list (update of contracts issue)** – Mike reported that they have found an application for phones that sends notifications to emergency contacts called Snug Safety and it can be customized in different ways. Mike provided a Vail of Life form that will be sent to homeowner to keep in their fridge.
- e. **Violation update** – Marsha reported on the violations she still has pending and received report from the Board.
- f. **Schedule Next Meeting** – Wednesday, April 10th at 9:30am.

Community Input: All residents' questions and comments were addressed by the board.

Adjournment: With no further business to discuss, Mike made a motion to adjourn, Nancy seconded, and the meeting adjourned at 10:21 a.m.

Respectfully submitted,

Sisi Rodriguez

Administrative Assistant